NOVA SCOTIA REGULATOR OF RESPIRATORY THERAPY
NSRRT

Board Meeting Minutes

Date: April 22, 2026

Time: 6 – 8pm

Location: Virtual via Teams

Microsoft Teams

Attendance: Kim Thompson (Chair), Jonah Hartery (Vice-Chair), Martin Zwicker (Public), Tammy Scott (Registrant), Noel Pendergast (Registrant), Lori Peppler-Beechey (Registrar), Kyle Gervais (Deputy Registrar)

Regrets: Laura Betts (Treasurer), Daniel Gee (Public),

Time		Item / Presenter	Discussion / Decisions	Action Items / MRP
	1	**Call to Order**		610 the meeting was called to order
	2	**Declaration of Conflict of Interest**		none
	3	**Land Acknowledgement**		
	4.	**Welcome to Kyle Gervais – part time Deputy Registrar**		
	5	**Approval of Agenda**	Decision	Martin Zwicker requested to add an item to the agenda. Based on an incident that occurred at the last meeting a mechanism is needed to eassist attendees who have difficulty

				accessing the meeting or being admitted to a meeting. Kyle Gervais offered to monitor both e mail and text communications during meetings to assist when required. Contract information will be provided to the Board **Motion: to approve the agenda with the additional item** Mover: Jonah Hartery Seconder: Noel Pendergast **Action: Provide meeting contact information to Board as part of meeting invites**
	6	**Approval of Meeting Minutes** 6.1 March 25 2026	Decision	Martin Zwicker requested that the minutes reflect the fact he had attempted to attend but had difficulties being admitted to the meeting

				Motion: the minutes be approved with the amendment to the attendance list Mover: Jonah Hartery Seconder: Noel Pendergast Abstain: Tammy Scott and Martin Zwicker
	7	**Business Arising**		
		7.1 Volunteer List	Update	The Registrar provided an update on the volunteer list: **Action: The Registrar will circulate the list ahead of the June meeting for discuss re: nominations to Board and Committees**
		7.2 Committee Chair e mail request - sent		The Registrar provided an update on the identification of Chairs for committees. Two additional committees now have chairs after e mail requests were sent. Currently there

				is one committee where a chair still needs to be identified.
		7.3 Committee activity update	Update	The Registrar let the Board know that now that the committees have been populated, the committee members will be enrolled in the Network training modules.
	8	**New Business**		
		8.1 Fitness to Practice Policy / Process	Decision	Martin Zwicker commented on a couple of issues with numbering in the policy. Section 12.1 should be included in 12 and 12.3 should be part of 12.2. The edits will be made Martin Zwicker asked for clarification on the role of the Registrar on the Fitness to Practice Committee and whether it should be included in the policy. This is not explicitly written in the RHPA.

				Action: The Registrar will consult with other regulators regarding their Fitness to Practise policies and seek legal counsel if required. Once the information / guidance has been received the policy will be updated if where required and brought to back to the Board for approval.
	9	**Next Meeting**		June 24, 2026
	10	**Adjournment**		Mover: Jonah Hartery Seconder: Martin Zwicker