



Board / Committee Meeting Minutes

Date: November 19, 2025

Time: 5 – 7 pm

Location: Virtual via Teams

Microsoft Teams

Attendees:

Kim Thompson (Chair), Jonah Hartery (Vice-Chair), Daniel Gee (Public Member), Laura Betts (Treasurer), Tammy Scott (Registrant Member), Noel Pendergast (Registrant Member), Lori Pepler-Beechey (Registrar)

	Item / Presenter	Discussion / Decisions/ Action items
1	Call to Order	
2	Declaration of Conflict of Interest	
3	Land Acknowledgement	
4	Approval of Agenda	Motion: to approve the agenda as presented with no additions Mover: Tammy Scott. Seconded: Daniel Gee
5	Approval of Meeting Minutes	
	5.1 September 27, 2025	Motion: to approve the minutes of the September 27, 2025 meeting as presented. Mover: Tammy Scott. Seconded: Laura Betts Abstention: Noel Pendergast
6	Consent Agenda Items	
	6.1 Registrar's Report (Lori)	Lori reviewed the report and provided an explanation of "right touch regulation."

	6.2 Financial Report (Laura)	<p>The Treasurer, Laura Betts presented the report. Operating account sitting around 40K. GICs were deposited in savings account. Question: Do the accounts reflect the movement of money from last year?</p> <p>ACTION: Lori will meet with BMO for a full review of accounts and answer the question above now that Pathfinders service has concluded. A question was asked about how we will manage investments moving forward. Prior pathfinder we did a laddering strategy to support the additional funds needed for migration. At next meeting decide whether we want to reinvest these investments.</p> <p>ACTION: Lori will meet with BMO to review investments and options for investing going forward.</p>
	6.2.1 Financial Statements (Laura)	September financial statements were included in the package. No follow up questions
7	Business Arising	
	7.1 Ratification of Board appointment (All)	<p>In response to a Board resignation prior to the Sept 27/25 Board meeting, the Board agreed to approach Noel Pendergast for appointment to the Board for a 1 year term.</p> <p>Motion: To ratify the appointment of Noel Pendergast as a Registrant Member of the Board for a 1 year term</p> <p>Mover: Jonah Hartery Seconded: Danel Gee</p>
	7.2 NSRRT Policy Manuals (Lori) – reviewed at Sept 27 th board meeting – updates made to language to align with NSRRT <ul style="list-style-type: none"> • Operational • Governance 	The governance policies have been reviewed at previous meetings with the most recent review focused on the changes required due to the migration to the RHPA. No changes or clarifications required to the Operational or Financial Policies.

	<ul style="list-style-type: none"> Financial 	<p>Jonah H asked for clarification regarding the role description and terms for the Vice-Chair as described in the Governance policy – role description for the vice chair – one year, as vice chair with option to renew for additional year. Still need to be appointed as chair. The Governance Policy Manual will be approved at a future meeting once the clarifications have been provided.</p> <p>Motion: To approve the Operational and Financial Policy manuals as presented. Mover: Jonah Hartery Secunder: Daniel Gee</p> <p>ACTION: Lori will review the Governance Policy manual, RHPA and bylaws and update the role and terms of the Vice-Chair accordingly. The updated Governance Manual will be circulated to the Board for e mail approval or approved at the January meeting</p>
	<p>7.3 NSRRT bylaws (Lori) – 30 day consultation complete – feedback from DHW x 2 integrated</p>	<p>The bylaws were presented by Lori. The bylaws were approved by DHW at time of migration. No additional questions or clarification required. The bylaws will be amended again when the Initial Board moves to the Subsequent Board.</p> <p>Motion: To approve the NSRRT bylaws as presented. Mover: Jonah Hartery Secunder: Noel Pendergast</p> <p>ACTION: Lori will continue to work on the updated bylaws to prepare for the move to the Subsequent Board</p>
	<p>7.4 Reserved Practice (Lori)</p>	<p>The draft AA Reserved Practice policy document was reviewed.</p>

		<p>The Registrar did receive a few of questions received from registrants after the announcement were discussed. There were 3 questions asking about other roles such as ECMO specialists and transport also being included as reserved practice. After discussion the board felt that roles that required a more formal recognized education as opposed to those that require non standardized employer based certifications, should be considered for reserved practice.</p> <p>Future reserved practice could include limited prescribing for those that provide care as part of the INSPIRE program as the CRE education program would be required.</p> <p>When discussing criteria for approval for AA as reserved practice it was agreed that completion of an accredited AA program and passing of the CCAA exam would be required. It was also agreed that ongoing membership with the CSRT after passing the exam would not be a requirement. Employers are now asking for the CCAA certification for employment as an AA</p> <p>It is unknown how many RRTs are currently practicing in OR in an RT role. This may occur at sites that do not have a model of care that does not include the AA role. A clause would be needed to grandfather these individuals that were practicing in this capacity prior to November 1, 2025 with decisions being made on a case by case basis by the Registration and Licensing Committee.</p>
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		<p>Laura B reported that there are RRTS that are employed and paid in the AA role while they are completing their program at one health authority in Nova Scotia (IWK). It is unclear whether this is the case at NSH. This presents a challenge since there would be RRTs working in an AA role that do not yet meet the criteria for reserved practice. More investigation is needed.</p> <p>ACTION: With support from the registrant members of the Board Lori will explore this process and the current state of AA practice. Some employer consultation may be needed (NSH, IWK and Cape Breton Regional). Lori will also connect with NBART on their practice and DHW to determine the urgency of moving AA to reserved practice.</p>
	<p>7.6 Committee Appointments (Lori)</p>	<p>Migration to the RHPA requires the addition of 2 new statutory committees. This need along with the need to grow the size of a couple of existing committees will require a concentrated effort to recruit applicants for both registrant and public committee members. It is important to note that public committee members can not be part of a regulated health profession. The Board brainstormed some ideas for the recruitment of public members. Plans to leverage individuals from non-regulated health professions with an interest in health care as well as organizations such as the Lung Association and the Centre for Collaborative Clinical Learning and Research at DAL.</p>

		<p>ACTION: Lori will connect with interested parties to solicit public members for committees. Tammy S will provide the contact for the Lung Association and another contact for a registrant member. Noel P agreed to post in the DAL centre.</p>
	7.7 Deputy Registrar Role (Lori)	<p>The Board discussed the importance of hiring a Deputy Registrar the equivalent of 1 day per week to help support operations. Sustainability, succession planning as well as coverage for vacations were all cited as critical reasons for the hire. An approved role description exists from 2024 and is still relevant. Resources to support this position have been build into the 2026/27 budget. Hiring of this position may be possible for the balance of the current fiscal year if funds are available. Once the financial transition is complete from Pathfinder there may be some money available in the budget. There may also be money that can be used in the current legislative or special projects funds now that the majority of the migration has taken place.</p> <p>ACTION: Lori and the Laura as the treasurer will review all accounts and investments one the transition from Pathfinder is complete and Lori has met with BMO. Based on this a request will come back to the Board for approval to hire the Deputy Registrar</p>
8	New Business	<p>Spring NARTRB meeting: Kim T and Jonah H will be unable to attend the spring meetings that are in conjunction with the CSRT conference. Kim T proposed that</p>

		Noel P attend as the acting NSRRT chair for these meetings. Lori will inform the Alliance of the plan.
9	Next Meeting	Meetings will take place on Wednesdays at 6pm. Meeting invites will be sent out for January and March A schedule of dates for the next fiscal year will be brought to the January meeting.
10	Adjournment	The call for adjournment was moved by Jonah H